



**OFFICE OF THE PRINCIPAL**  
**EKALAVYA MODEL RESIDENTIAL SCHOOL**  
 Supported by ST & SC Development Department, Government of Odisha  
 AT-SIRIGUDA, PO: HALUA, VIA-SUGAR FACTORY, DT: RAYAGADA (ODISHA)-765002  
 E-mail - ekalavyamrs@rediffmail.com. ISO Certified. 9001:2008  
 Estd: 2000 (Under Ministry of Tribal Affairs, Govt. of India)  
 School No-17094, Affiliation No -1520008

Letter No 313/EMRS/Guest teacher file /2025

Dated 28.06.2025

Applications are invited for the recruitment of Guest Teachers from trained and experienced candidates with bright academic career, proficiency in computer , comfortable with the use of technology and excellent in written and communication skills against the vacant posts for the following posts of TGTs and PGTs enlisted below . Interested candidates are requested to submit their application on prescribed form with all copies of certificate and mark sheets should be addressed to the Principal, At:EMRS,Siriguda, Po- Halua, Via :Sugar Factory, District :Rayagada-765002 and reach by speed post by 08<sup>th</sup> July 2025 at 5.00PM.The application form can be downloaded from [www.rayagadanic.in](http://www.rayagadanic.in) or can be obtain from school during the office hours. No application will be accepted thereafter, incomplete applications without supporting documents and online application will be rejected. Only short listed candidates will be called for interview.

Sl No	Name of the Post	Number of posts	Eligibility	Monthly remuneration
1	TGT,Odia	1	Odia as subject / elective subject in all 3years of degree course with BE.d and CTET /STET.	As per guidelines of NESTS vide Letter No NESTS/H-1/47/HR Misc./2024-25 Date-20.06.2025
2	TGT, English	1	Bachelors honours degree from recognized university in concerned subject with BE.d and CTET /STET.	
3	TGT,(Social Studies )	1	Any of the two subjects out of the following subject combination at graduation level: History with Geography / Economics / Political Science with B.Ed or Political science with B.Ed and CTET /STET.	
4	TGT, Science	1	Bachelors honours degree from recognized University with any of the two subjects Botany /Zoology and Chemistry with BE.d and CTET /STET.	
5	PGT ,History	1	M.A in History with B.Ed.	
6	PGT Commerce	1	Master Degree in Commerce with accounting /Cost Accounting / Financial Accounting as a major Subject of study(BE.d Preferable)	
7	PGT, Math	1	M.Sc with Math Pass/ Hons with B.Ed	

**Note:** The detail guideline and selection procedure for the recruitment of Guest Teachers is attached herewith in Annexure-II

Memo No 314/2025

Copy submitted to the District E-Gov.Manager, Collectarate ,Rayagada for publication in District Portal for wide circulation .

Principal  
**EMRS, Siriguda**  
 Rayagada  
 Dated 28.06.2025

Principal  
**EMRS, Siriguda**  
 Rayagada  
 Dated 28.06.2025

## APPLICATION FORM FOR GUEST TEACHER IN EMRS, SIRIGUDA, RAYAGADA

Name of the Candidate: \_\_\_\_\_

1. Father's Name: \_\_\_\_\_

2. Address for Correspondence: \_\_\_\_\_

3. Permanent Address: \_\_\_\_\_

4. Contact  
Number: \_\_\_\_\_

(in figure) \_\_\_\_\_

5. Date of Birth: \_\_\_\_\_

6. Nationality: \_\_\_\_\_

Caste UR ☐ OBC ☐ / SC ☐ / ST ☐7. Sex : Male ☐ / Female ☐Marital Status : Married ☐ / Unmarried ☐

8. Educational Qualification:

Qualification	Subjects Taken	Name of the Board/University	Year of Passing	Maximum Mark	Marks Obtained	% of Marks	Whether Teacher Eligibility Test Passed (Y/N)
HSC							
+2Sc/Arts/Commerce							
Graduation							
Post Graduation							
B.Ed							

9. Computer Knowledge:

10. Extra Qualification, if any:

11. Experience in the same field from any recognized institute:

12. Declaration: It is hereby declared by me that the above furnished statements are true to the best of my knowledge and belief. If any false/forged will be found at the time of verification or in future then the authority can take any disciplinary action against me and it will be abided without any objection.

Date:

Place :



Signature of the Candidate

Rayagada



**SELECTION PCOCEDURE FOR ENGAGEMENT OF GUEST TEACHER**

**Duties and responsibility of Guest Teacher**

Teachers appointed as Guest Teachers will discharge the following duties:

- a) Teaching of concerned subject as per CBSE standard.
- b) Timely correction of class and home assignments, test papers, projects etc.
- c) Setting of question papers for various tests and exams.
- d) Preparation of lesson plans and maintaining academic record of students.
- e) Preparing students for curricular/co-curricular activities, house activities, house, various cultural competitions etc.
- f) If required, escorting the students for activities outside the school.
- g) Performing invigilation duty/evaluation work as and when assigned.
- h) Any other work assigned by the Principal.

**Terms and Conditions:-**

- I. Guest teacher engaged, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Eklavya Model Residential school.
- II. There shall not be any upper limit in taking number of classes.
- III. Guest Teacher will not be entitled for pay, if remains absent on working day. In case of absence from duty, payment will be calculated on prorated basis.
- IV. Working hours shall be same as other teachers. They have to perform academic activities like remedial, Assessment, supervised study etc. in addition to the regular class room teaching.
- V. The engagement of these Guest teachers will automatically come to an end once a regular/contractual teacher is appointed/engaged against the vacant post in EMRS.
- VI. The Guest teacher engaged shall also be entrusted with correction and evaluation work of the concerned subject in the EMRS and he/she will not be entitled for extra honorarium for such work.
- VII. The performance of the teacher will be reviewed on regular basis. Any teacher is found to be non-performing or engaged in activities amounting to misconduct he/she shall be disengaged by the EMRS Principal under intimation to District Welfare Officer/Secretary(OMTES).
- VIII. Minimum and maximum age limit for Guest teacher shall be 21 years and 60 years at the time of application. The maximum age limit for retired teachers from Govt. recognized, reputed CBSE schools shall be 65 years.
- IX. Unauthorized absence for a continuous period of 15 days or more will automatically terminate his/her engagement.





### Eligibility Criteria:-

- PGT: Post Graduate with 50% marks in aggregate with B.Ed.
- TGT: Graduate with 50% marks in concerned subject/combination of subjects and in Aggregate with B.Ed.
- Proficiency in Hindi & English.
- Computer Knowledge.
- He/ She must have passed the CTET examination. For the post of TGT.

### Honorarium:-

The Guest teacher Will be paid a consolidated honorarium as per the details given below vide Letter No. NESTS/H-1/47/HR Misc./2024-25 by NESTS, New Delhi.

Name of Post	With qualification as per the RR of NESTS	Without qualification as per the RR of NESTS
PGT	Rs-35000/-	Rs-31000/-
TGT	Rs-33000/-	Rs-29000/-

### Document required:

- Self-attested copies of all the certificates and mark sheets from HSC to onwards along with the filled in application form (Annexure-1).
- One recent colour passport size photographs of the candidate pasted on the application form.
- All the original certificates and mark sheets from HSC onwards must be kept with the Candidates for verification.
- If any candidate has experience in his concerned field, the certificate in original must be produced before the committee.
- Copy of Aadhar card/Pan card

### Selection Procedure

The selection of the candidates is purely temporary basis based on the following criteria.

- Career Marking -60 Marks
- Interview/Viva-voce -20 Marks
- Classroom Teaching -20 Marks  
100 Marks

### Important Instruction:-

- Preference shall be given to the candidates satisfies the eligibility criteria of the guidelines of MOTA issued vide Letter No-NESTS/Admin/GBM/31/2020-21 dated 02.06.2023 of the Joint Commissioner, NESTS
- The entire selection procedure will be decided by the Selection Committee which can't be challenged.
- Selected candidates will have to perform his/her duties by abiding all the rules and regulations of a residential school managed by NESTS under Ministry of Tribal Affairs Government of India.
- The undersigned reserves right to cancel the interview in part/whole without prior notice which can't be challenged in any court of law.
- No T.A/D.A will be given for attending this interview.

Principal  
EMBC Chiriyada B.H. Hada  
Bavand

