



Advt. No.: ARDE/45/1/21-TECH/Consultants/2025

Dated: May 2025

Government of India
Ministry of Defence
Defence Research & Development Organisation (DRDO)
Armament Research & Development Establishment (ARDE)
Armament Post, Pune - 411 021

CIRCULAR

Subject: Engagement of Retired Government officials as Consultant on contract basis in ARDE (DRDO): Inviting applications thereof - reg.

DRDO invites applications from retired officials from Central Government / State Government/ PSU / Autonomous Bodies having considerable experience of functioning of Central Government Ministries / Departments for engagement as Consultant on short term contract basis, to be positioned in Armament Research & Development Establishment (ARDE) located at Pune. The relevant details and eligibility criteria are given below:

- (i) - No. of Consultant & Category: Eight (8) Technical Category
- (ii) - Pay Level in which consultants are required: Pay Level 13A, 12 & 11
- (iii) - Tenure of Contract: Initially for one year and extendable as per norms
- (iv) - Terms of Reference (TOR) of Consultancy: As per Annexure – A to H

Experience:

- (a) Officers / Officials who have retired from Central/ State Government / PSUs / Autonomous Bodies / Universities / Govt. R&D Organizations and possessing practical knowledge and experience in the field for which he/ she is applying as per Terms of Reference (TOR) for the position.
- (b) Persons possessing experience of having worked with DRDO would be accorded preference during selection / appointment.
- (c) He / She should have effective communication (both oral and written) and interpersonal skills with a strong flair for in-depth examination of his / her areas of work.

Age-Limit:

The maximum age limit for all categories of retired Govt. employees for applying will be 63 years as on closing date of application.

Remuneration:

The details of Remuneration and Conveyance Allowance are as follows:

- (a) **Remuneration and conveyance allowance for Pensioners:** A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the

term of the contract. There will be no annual increment/ percentage increase during the contract period. A fixed monthly amount as conveyance allowance for the purpose of commuting between the residence and the place of work shall also be allowed at ₹3000/- upto Pay Level 11 and at ₹5000/- for Pay Level 12 to 14 and above.

(b) **Remuneration and conveyance allowance for Non-Pensioners:** Maximum consolidated monthly remuneration and conveyance allowance shall be admissible as under:

Post Code	Pay Level of the Position	Equivalent Pay Scales of Employees Retired from PSUs	Consolidated Remuneration Per Month	Conveyance Allowance
2025/ARDE/283	Level 11/12/13A	₹80,000 - ₹2,20,000/-	₹60,000/-	₹5000/-
2025/ARDE/284	Level 12/13A	₹80,000 - ₹2,00,000/-	₹60,000/-	₹5000/-
2025/ARDE/285	Level 12	₹80,000 - ₹2,20,000/-	₹60,000/-	₹5000/-
2025/ARDE/286	Level 12	₹80,000 - ₹2,00,000/-	₹60,000/-	₹5000/-
2025/ARDE/287	Level 12	₹80,000 - ₹2,20,000/-	₹60,000/-	₹5000/-
2025/ARDE/288	Level 12	₹80,000 - ₹2,00,000/-	₹60,000/-	₹5000/-
2025/ARDE/289	Level 12	₹80,000 - ₹2,20,000/-	₹60,000/-	₹5000/-
2025/ARDE/290	Level 12	₹80,000 - ₹2,00,000/-	₹60,000/-	₹5000/-

The amount shall remain unchanged for the term of the contract. There will be no annual increment / percentage increase during the contract period.

(c) **Other Allowances:** Consultants shall not be entitled to any kind of allowance/ benefit such as Dearness Allowance, Transport Facility, Residential Accommodation, Personal Staff, CGHS, Medical reimbursement etc. However, should they require to travel inside the country in connection with the official work of the organization, he/ she would be entitled to TA/ DA at the rate commensurate with his/ her Grade Pay / Pay Level (as may be applicable) from which he/ she retired.

(d) **Drawal of Pension:** A retired Govt. official appointed as a Consultant shall continue to draw pension and the dearness relief on pension during the period of his engagement as a Consultant, if eligible. His / Her engagement as Consultant shall not be construed as a case of re-employment.

2. No retired Government Servant shall be eligible for appointment as a Consultant unless there is a gap of fifteen (15) days between his/ her retirement and appointment as Consultant. The broad terms and conditions of the contract is annexed at Annexure-'C'

3. Interested and eligible retired officials of Central Government/ State Government/ PSU/ Autonomous bodies may submit their duly completed applications in the format enclosed at Annexure 'D' along with copy of documents as referred in the application to 'The Director, ARDE (DRDO), Armament Post, Pashan, Pune – 411021', so as to reach within a period of 21 days from the date of publication of this advertisement. The applications along with supporting documents can also be sent by email to techcoord.arde@gov.in within the above stipulated period.

List of Enclosures:

Enclosure	Subject/ Matter
Annexure - A	Terms of Reference for Post Code 2025/ARDE/283
Annexure - B	Terms of Reference for Post Code 2025/ARDE/284
Annexure - C	Terms of Reference for Post Code 2025/ARDE/285
Annexure - D	Terms of Reference for Post Code 2025/ARDE/286
Annexure - E	Terms of Reference for Post Code 2025/ARDE/287
Annexure - F	Terms of Reference for Post Code 2025/ARDE/288
Annexure - G	Terms of Reference for Post Code 2025/ARDE/289
Annexure - H	Terms of Reference for Post Code 2025/ARDE/290
Annexure - I	Broad Terms and Conditions of the Contract
Annexure - J	Proforma of Application


26/05/2025
OS & DIRECTOR
ARDE, Pune

Government of India
Ministry of Defence
DRDO

Terms of Reference (TOR) for Engagements of Consultants

- I. **Whether the Project engagement is against vacant Post or for specific work or project:** It is for specific work in project "Design & Development of 155mm/52 Cal Advanced Towed Artillery Gun System (ATAGS)" and upcoming Projects/tasks related to AHSP duties of ATAGS and Dev of Technologies for Next Generation Arty Guns.
- II. **Precise statement of objectives for appointment of consultation:**
The consultant with Mech Engg background is required to assist the project team in the following areas:
 - a) Finalisation of Drgs, QAPs, ATPs and Specs for FOPM Gun and mass production of ATAGS.
 - b) Vetting of DGQA and MET documents for their adequacy and completeness for mass production of ATAGS.
 - c) Participation in integration, Factory acceptance tests and trials of ATAGS for supply to User.
 - d) Preparation of documents for AHSP transfer of ATAGS
- III. **Category of work:**
 - a) Technical Work ☒
 - b) Administrative Work ☐
- IV. **Pay level of consultant (at the time of retirement/superannuation):** L13 A (37400-67000) 11/12
- V. **Discipline or domain where engagement of consultant is required:**
 - a) Mech Engg with Armament (Artillery Guns)
 - b) Project Management & Execution
 - c) Documentation
- VI. **The expertise/skills/knowledge required for engagement as consultant:**
 - a) Technical knowledge related to Armament Technology
 - b) Quality assurance
 - c) Project management skills
 - d) Drafting of documents & reports
- VII. **Outline of Tasks to be Carried out :**
 - a) Vetting of Drgs & QAP of Structure & Automotive systems of ATAGS
 - b) Audit of test/inspection reports of Guns for PDI
 - c) Coordination with PAs (BFL and TASL) for realization of ATAGS

- d) Visit to PA premises (BFL Pune and TASL Bengaluru) for progress monitoring
- e) Participation in Factory Acceptance Test (FAT) at PA premises, Track Trials at VRDE and Strength of design trials at PXE
- f) Coordination for AHSP duties
- g) Preparation of documents for AHSP transfer to DGQA
- h) Project closure activities

VIII. Estimated time period required for completion of Tasks: One Year
Extendable for next one year

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Ministry of Defence
Defence R & D Organisation**

Terms of reference (TOR) for Engagement of Consultants (Level -13A)

(i) The proposed engagement is for specific work of the following projects:

The proposed engagement is for specific work of Design, Development and productionisation of various recently completed/ proposed project and ongoing project "Family of 155mm Bourrelet Projectiles".

(ii) Precise statement of objectives for appointment of consultant:

The consultant will be engaged in reviewing of manufacturing drawings and QAP's and preparation of technical documents. Inspection of the components manufactured at private firms. Monitoring the Integration and Assembly of the projectiles prepared for trials. Procurement of trial stores. Dispatch of trial stores at various trial sites. The conduct of static and dynamic trials, analysis of trial results and suggestions for quality improvements.

(iii) Category of work: Technical work

(iv) Pay level of consultant (at the time of retirement / Superannuation): Level 13A/12

(v) Discipline or Domain where engagement of consultant is required:

The consultant will be engaged in Design and development activities of Family of 155 mm Bourrelet Projectiles. Preparation of Drawings and QAP's and preparation of production documents. Inspection of components and assembly of projectiles. Conduct of static and dynamic trials for evaluation of performance of bourrelet projectiles. Environmental and safety trials as per standards. Bulk production of the developed items for conducting various trials.

(vi) The expertise /skills/ Knowledge required for engagement of consultant:

The consultant have in depth knowledge in preparation of manufacturing drawings and QAP's, resolving quality issues, quality assurance aspects in realizing Family of 155 mm Bourrelet Projectiles. The consultant has knowledge and experience of handling live explosive and propellants with standard safety practices. Preparation of documents and resolving production related and TOT related issues of ongoing and recently completed projects.

(vii) Outline of Tasks to be carried out:

The consultant is supposed to carry out following tasks:

- a. To involve in preparation of manufacturing drawings and QAP's.
- b. To involve in inspection of empty projectiles and components manufactured at various private firms.
- c. To support project team in Preparation of various Review documents.
- d. Knowledge of standard specifications for materials and their tests used in the manufacture of 155 mm Family of Bourrelet Projectiles, specification of different manufacturing processes, specifications of protective coatings for different metals used in components of 155 mm Family of Bourrelet Projectiles.
- e. Monitoring the documentation of ISO-9000 related activities for the project. Assistance in coordinating ISO-9000 audit and resolving the NC raised by Auditors.
- f. To guide and support project team for preparation of trial stores and to support in conducting design validation trials, qualification levels tests / Acceptance Level tests of 155 mm Family of Bourrelet projectiles.
- g. To able to go on local Temporary duties/ outside Pune as and when required. Planning and execution of duties as per requirements.
- H. The consultant has knowledge for hardware realization and conduct of PSQR trial and to support during induction phase.

(viii) Estimated time period required for completion of Tasks: One year and extendable as per norms.

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Terms of Reference (TOR) for Engagement of Consultations

(i) Whether the proposed engagement is against vacant post for specific work or project: - **Project**.

(ii) Precise statement of objective for appointment of consultant:-

A Consultant who is conversant with Electronic systems of Armament, inventory control is required to be engaged in Infantry Weapon Group for 20mm Turret Gun System and 12.7mm Gun for Dornier aircraft

Category of work:

(a) **Technical work:**

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(b) **Administrative work :**

(iii) Pay level of consultant (at the time of retirement / superannuation) : **L-12**

(iv) Discipline or domain, where engagement of consultant is required.;

Technical Services.

The expertise / skills/ knowledge required for engagement as consultant.

- **Knowledge of Industrial Electronics, Electricals and Mechanical work.**
- **Experience in Electronic for establishing lab for proposed 20mm Turret Gun System.**
- **Knowledge in Testing of Motors and actuators**
- **Inventory Control and management of electronic items.**
- **Knowledge of Refurbishment of Old Machines**
- **Safety Inspections of Air Vessel and Overhead Cranes**
- **Selection and designing of PMSM and speed control of Various motor**
- **Assistance in Airworthiness certification work.**

(v) Outline of the tasks to be carried out:-

The Consultant will be engaged for carrying out Testing of electronic systems of 20mm Turret Gun system. He will be engaged for procurement of electronic items and looking after inventory of the 20mm Turret Gun Systems and 12.7mm HMG for Dornier Air craft projects. His services for establishing Electronic lab of 20mm TGS in Infantry Weapon Group will be utilised. The consultant conversant in these fields and retired from pay level 12 will be engaged.

(Details of work required to be carried out/ specific tasks/ activities to be assigned to consultant should be indicated)

(vi) Estimated time period required for completion of Tasks: - **One Year** Extendable for next one year.

(This should be framed in such a manner that both the time frame for the jobs as well as the deliverables is clearly identified and are amenable to periodic monitoring over the duration of assignment).

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Terms of Reference (TOR) for Engagement of Consultants

- (i) **Whether the proposed engagement is against vacant post or for specific work or project:** The proposed engagement is for specific work related to "Development of 120 km LRGR, Assist in ToT Absorption Trials of Pinaka Mk-I (ADM-II) & (ADM-III)" and production support for Pinaka rocket variants under induction into service".
- (ii) **Precise statement of Objectives for appointment of Consultant:**
- (a) Assist in preparation of documentation for ToT absorption trials of Pinaka Mk-I (ADM-II) and (ADM-III) rockets.
 - (b) Assist in carrying out AHSP & production support activities of guided Pinaka rocket for Indian Army.
 - (c) Preparation of QAPs and Documentation of 120 km Long Range Guided Rocket (LRGR).
 - (d) Assist in establishing manufacture of C-D nozzle and bell shaped nozzle for 120 km LRGR and its testing & qualification methodology.
 - (e) Assist in development of Silica Phenolic-Carbon Phenolic based TPS & throat materials for nozzles and evaluation of char ablations of TPS.
 - (f) Trial result compilation, analysis and documentation.
- (iii) **Category of work:** Technical work (development, documentation and trial evaluation).
- (iv) **Pay level of consultant**(at the time of retirement / superannuation): 12
- (v) **Discipline or domain, where engagement of consultant is required:**
- AHSP Documentation & Data generation for propulsion hardware
 - Development of Nozzle hardware & Thermal Protection System (TPS) for Pinaka rocket variants
- (vi) **The expertise/skills/knowledge required for engagement as consultant:**
- (a) Knowledge of design & development of C-D nozzle and bell shaped nozzle, TPS and throat materials.
 - (b) Knowledge of manufacturing processes, test methodologies for thermal protection system (TPS) & its performance evaluation.
 - (c) Knowledge of NDT testing of graphite throat & nozzle assembly.

- (d) Data generation of TPS erosion post static trials & its analysis.
- (e) Knowledge of component inspection at vendor's premises as per drawing and QAPs.
- (f) Knowledge for development of manufacturing & inspection gauges.
- (g) Readiness to execute out station duties.
- (h) Documentation requirement for AHSP transfer.

(vii) **Outline of the tasks to be carried out :-**

(Details of work required to be carried out / specific tasks / activities to be assigned to consultant should be indicated)

- (a) Preparation of documentation for ToT absorption trials of Pinaka Mk-I (ADM-II) and (ADM-III) rockets.
- (b) AHSP & production support activities of guided Pinaka rocket.
- (c) Preparation of QAPs and Documentation of 120 km Long Range Guided Rocket (LRGR).
- (d) Qualification testing of C-D nozzle and bell shaped nozzle for 120 km LRGR and developing test methodology.
- (e) Data generation for nozzle assembly, TPS & throat inserts during static trials and erosion measurement.
- (f) Inspection support at PAs for propulsion hardware.
- (g) Generation of AHSP transfer documents for guided Pinaka rocket.

(viii) **Estimated time period required for completion of Tasks: 02 Years**

(This should be, be framed in such a manner that both the time frame for the jobs as well as the deliverables is clearly identified and are amenable to periodic monitoring over the duration of assignment).

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Terms of Reference (TOR) for Engagement of Consultants

- (i) **Whether the proposed engagement is against vacant post or for specific work or project:** The proposed engagement is for specific work related to "Development of long range guided rocket hardware & production support for Pinaka rocket variants under induction into service".
- (ii) **Precise statement of objectives for appointment of Consultant:**
- (a) Assist in carrying out AHSP & production support activities of Pinaka Mk-I (Enhanced) rocket for Indian Army.
 - (b) Conversion of drawings and QAPs of rocket flight hardware for productionisation & supporting AHSP transfer activities
 - (c) Assist in development of fin assembly, stabilizer assembly, preparation of drawings and QAPs for 120 km LRGR.
 - (d) Assist in establishing qualification testing methodology for fins stabilizer assembly for new MLRS projects.
 - (e) Assisting in conduct of flight trials of MLRS, trial result compilation, analysis and documentation.
- (iii) **Category of work:** Technical work (Design, development and production support).
- (iv) **Pay level of consultant**(at the time of retirement / superannuation): 12
- (v) **Discipline or domain, where engagement of consultant is required:**
- Production support & AHSP activities of Pinaka Mk-I (Enhanced) rocket
 - Development of flight hardware for long range Pinaka rocket variants
- (vi) **The expertise/skills/knowledge required for engagement as consultant:**
- (a) Knowledge of CAD modelling, drawings and QAPs.
 - (b) Knowledge of manufacturing processes, test methodologies for critical rocket hardware.
 - (c) Knowledge of converting configuration design into detailed manufacturing design of fin assembly and its integration.
 - (d) Knowledge for development of manufacturing & inspection gauges.

- (e) Experience in carrying out assemblies and integration of rockets for static and dynamic evaluation.
- (f) Readiness to execute out station duties.
- (g) Assisting in conduct of dynamic trials at Balasore, Pokran and high altitude trials.
- (h) Documentation requirement for AHSP transfer.

(vii) **Outline of the tasks to be carried out:-**

(Details of work required to be carried out / specific tasks / activities to be assigned to consultant should be indicated)

- (a) AHSP & production support activities of Pinaka Mk-I (Enhanced) rocket.
- (b) Updation of 3D-models & finalization of drawings, QAPs and specifications of rocket hardware for production at PAs.
- (c) Parametric CAD modeling of propellant grain burn surface analysis.
- (d) Development of fin assembly, stabilizer assembly, specifications and QAPs for 120 km LRGR.
- (e) Establishing qualification testing methodology for fin assembly, generation of data and compilation of test results.
- (f) Perform Out station duties.
- (g) Documentation for AHSP transfer.

(viii) **Estimated time period required for completion of Tasks: 02 Years**

(This should be, be framed in such a manner that both the time frame for the jobs as well as the deliverables is clearly identified and are amenable to periodic monitoring over the duration of assignment).

Government of India
Ministry of Defence
DRDO

Terms of Reference (TOR) for Engagement of Consultants

- (i) **Whether the proposed engagement is against vacant post or for specific work or project:**
The proposed engagement is for the specific work related to Safe conduct of Explosive / Armament related activities in ARDE
- (ii) **Precise statement of objectives for appointment of consultant:** *The consultant will be engaged for monitoring Trials (Static / Dynamic / Environment) at Pashan Ranges, Realization of ammunition disposal setup, Disposal of life expired / unserviceable / unwanted explosives / ammunition, Co-ordination for Safety Surveillance Audit of explosive areas in ARDE.*
- (iii) **Category of work:**
(a) Technical Work ☒ (b) Administrative / Secretarial Work ☐
- (iv) **Pay level of consultant (at the time of retirement/ superannuation):** L12
- (v) **Discipline or domain, where engagement of consultant is required:** *Safety Engineering support in Handling and Testing & Evaluation of Explosives and Ammunition.*
- (vi) **The expertise/ skills/ knowledge required for engagement as consultant:**
- *Basic knowledge of High Explosive, Propellant and Pyrotechnics.*
 - *Experience in conduct of Safety Assessment of Explosive Related Activities.*
 - *Basic Knowledge and hands on experience in Explosive Ordnance Disposal*
 - *Conversant with STEC guidelines.*
 - *Basic knowledge in Conduct of Electro Magnetic Gun testing.*
 - *Operation and Maintenance of Universal Melt Out System for removal of High Explosives for Disposal and Recovery of Ammunition Hardware for reuse.*
 - *Basic knowledge in disintegration of various Artillery / Aero / Naval Rockets and Fuzes for various Ammunitions.*
- (vii) **Outline of the tasks to be carried out:**
Monitor and render required safety guidance to ensure safe conduct of the following: Trials (Static / Dynamic / Environment), Assembly and breakdown of ammunitions, Storage of Ammunitions, Transportation of ammunitions and Disposal of life expired / unserviceable/ unwanted explosives / ammunitions. Co-ordinate for Safety Surveillance Audit of all ARDE explosive areas.
- (viii) **Estimated time period required for Tasks:** *One Year extendable for next one year.*

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DRDO**

Terms of Reference (TOR) for Engagement of Consultants

i. Whether the proposed engagement is against vacant post or for specific work or project?

The proposed engagement is for specific work related to CSS under TOT activities, development of CSS for Futuristic Aircrafts like LCA MK-II, & AMCA.

ii. Precise statement of objectives for appointment of consultant:

- a) Technical co- ordination, training and monitoring of TOT related activities with Industries.
- b) Liaisoning with HAL, ADA, and with OF Bhandara, OF Chanda, Premier Explosives Ltd. for ToT activities of CSS.
- c) Support during inspection of CSS hardware.

iii. Category of Work:

a) Technical Work

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b) Administrative/Secretarial Work

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iv. Pay level of consultant (at the time of retirement/superannuation):

Pay Level – 12

v. Discipline or domain, where engagement of consultant is required:

Mechanical Engineering

vi. The expertise/ skills/ knowledge required for engagement as consultant:

- a) Minimum experience of 25 years in DRDO.
- b) Experience in Design & Development of CSS for Fighter and Trainer Aircrafts.
- c) Work Experience on Filled armament stores handling, filling, static firing, lot proof, life extension related activities of CSS.
- d) Inspection and assembly of mechanical components for CSS.

vii. Outline of the tasks to be carried out:

- a) Tech. co- ordination, Training to Pvt. Industries & monitoring of TOT activities
- b) Liaisoning with ADA, HAL, OF Bhandara, OF Chanda, and Pvt. TOT firms
- c) To check all parameters and performance of CSS under TOT activities.
- d) Technical co- ordination with TOT holder, Govt. & Pvt. Companies to perform smooth production activity.
- e) To attend outstation duties for activities related to ToT with Industries.
- d) Inspection & Quality audit of CSS components at Firms premises.
- f) Assistance in correspondence & documentation.

viii. Estimated time period required for completion of tasks:

One Year and extendable for next one more year.

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Ministry of Defence
Defence Research & Development Organisation (DRDO)
Terms of Reference (TOR) for Engagement of Consultant (Level-12)

- (i) **The proposed engagement is for specific work of following projects:**
The proposed engagement is for specific work of Engineering Design, Prototype hardware development and production documentation of various warheads of KUSHA, ASAM, PGAD, ADAH Missile projects. Design & development of IM compliant features on warheads & its validation.
- (ii) **Precise statement of objectives for appointment of consultant:**
The Consultant will be engaged in working out the detailed design, guiding & supervising the skilled contract manpower as well as juniors to prepare solid models, engineering drawings & QA plans. He / She shall review the drawing & QAP's required for prototype realisation and help design team in addressing issues related to prototype hardware development. He / She shall extend his experience in making production documents and mentor the technical staff in the documentation.
- (iii) **Category of work:** Technical Work
- (iv) **Pay level of consultant (at the time of retirement / Superannuation):** Level 12
- (v) **Discipline or Domain where engagement of consultant is required:**
The consultant will be engaged in engineering design of components / assemblies QA & inspection planning for prototype hardware realisation and TOT documentation.
- (vi) **The expertise / skills / Knowledge required for engagement of consultant:**
The consultant shall have elementary knowledge of engineering design, materials & manufacturing processes. He / She shall have engineering drawings, QA plans, solid modelling & design documentation skills. The knowledge of development cycle including design, prototype testing and qualification of warhead system is preferable.
- (vii) **Outline of Tasks to be carried out:**
The consultant is supposed to carry out following tasks:
- a) Conceptualisation of Warhead configuration within the given constraints of space and weight while meeting lethality requirements.
 - b) To evolve integration schemes of warheads with Missile sections without affecting the given / specified constraints.
 - c) He / She shall guide & supervise the skilled contract manpower as well as juniors to prepare solid models, engineering drawings & QA plans and their interfaces with other systems like SAM, missile sections etc.
 - d) He / She shall extend his experience in making production documents and mentor the technical staff in the documentation.

- e) Review the drawing & QAP's required for prototype realisation and help design team in addressing issues related to prototype hardware development.
- f) To support project team in resolving quality assurance issues related to warhead components manufactured by different sources/ trade.
- g) To guide project team in the preparation of trial store and to support in conducting design validation trials, Qualification Level tests/ Acceptance Level Tests etc.

(viii) Estimated time period required for completion of Tasks: One year and extendable as per norms.

**Terms and Conditions for engagement as Consultant in the Labs/
Estts/ Units of DRDO**

1. The consultant shall perform the services as per Terms of Reference and the task / jobs assigned to him / her by the Director of the concerned Lab / Estt / Unit, where he is engaged.
2. The working hours would be that of the working hours of the Lab / Estt / Unit where he is engaged.
3. Under special circumstances, the Consultant could be called for services on holidays or beyond normal working hours for which no other benefits/ leave will be granted.
4. The consultancy will start for a period of one year from the date he/ she enter in to the Contract Agreement with DRDO.
5. The consultant shall be paid remuneration and conveyance allowance as per the Para 6 of Govt. of India letter dated 06/07/2022. subject to the ceiling that remuneration plus pension drawn by the consultant shall not be more than the last pay drawn by him at the current rate of DA. Mandatory deduction, if any, will be made. The remuneration for services rendered in a month shall be payable in subsequent month.
6. Secretary DD(R&D) shall have the right to examine / review / terminate the Consultancy services provided by him/ her at any time.
7. The consultant shall perform his/ her obligations under his/ her consultancy with all necessary skills, diligence, efficiency and economy.
8. The consultant shall meet high standard for ethics and integrity under the agreement of appointment.
9. No other facility whatsoever except remuneration and conveyance allowance shall be provided to him/ her by DRDO in his/ her capacity as Consultant.
10. The Department shall not be responsible for any loss, accident, damages / injury suffered by him / her whatsoever arising in or out of the execution of his/ her work, including travel.
11. Consultants shall abide with Contract Agreement, Non-Disclosure Agreement, General Conduct Rules, Information Security Act and other restrictions as applicable to Govt. employees.
12. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.
13. During the terms of the consultancy, he/ she shall not be engaged in any private business or professional activity which could conflict with the interest of the Government. The engagement of Consultants is of a temporary (non-official) nature against the specific jobs.

Declaration

I,.....(Name of the Consultant), s/o.....
hereby agree unconditionally with all above referred Terms & Conditions for engagement as Consultant in DRDO.

(Signature of Applicant)

Name:

Date:

Place:

**PROFORMA OF APPLICATION FOR ENGAGEMENT OF RETIRED GOVT.
EMPLOYEES AS CONSULTANT IN DRDO**

Application for Post Code (Please mention Post Code): **2025/ARDE/.....**

1. Name in Full:
2. Date of superannuation:
3. Designation at the time of Superannuation:
4. Basic Pay & Grade Pay/ Pay Level at the time of Superannuation:
- 5 Name of the Organization last served with address:
6. Date of Birth:
7. Age (As on closing date of advertisement):
8. Gender: Male/ Female
9. Address for correspondence:

Email:

Contact No (Landline)..... Mobile No.....

10. Educational Qualification (Graduation onwards):

11. Areas of Research:
(For Scientific / Technical posts)

Area of Specialization:
(For Admin posts)

12. Complete record of services rendered in Organizations/ Estts before superannuation:
(With special reference to the experience in the level of post for which application is made)

Post Held with Pay Level	From	To	Subject Handled (in brief)

13. Complete List of published books/
monographs Research papers etc.
(For Scientific/ Technological posts, only)
14. Details of Knowledge of Computer
15. Any other relevant information
(Please enclose separate sheet if required)

Declaration

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/ incomplete or ineligibility being detected at any time before or after selection, my candidature is liable to be rejected and I shall be bound by the decision of the Department. I have read this circular and ready to accept all the terms and conditions for engagement of consultants.

(Signature of the Applicant)

Date:-

Following documents are to be enclosed by the applicant

1. Identity Proof
2. Proof of Address
3. Copy of P.P.O.
4. Copy of proofs of Educational Qualification
5. Copy of Service Verification Certificate