



Central Forensic Science Laboratory

Directorate of Forensic Science Services

Ministry of Home Affairs, Govt. of India

DJ-10/1, Action Area-1D, New Town, Kolkata-700160

(Phone No. 033-2284, Email- dircfslkol@gmail.com)

Filling up the post of Senior Translator in the Office of the Central Forensic Science Laboratory, DFSS, MHA, DJ-10/1, Action Area-1D, New Town, Kolkata - 700160 on Deputation/Absorption basis.

It is proposed to fill up one post of **Senior Translator** in the Pay Level-7 in pay matrix in the office of the Director, Central Forensic Science Laboratory, Directorate of Forensic Science Services, M.H.A., Govt. of India, DJ-10/1, Action Area-1D, New Town, Kolkata - 700160 on deputation/absorption basis.

Details of the post of Senior Translator in the office of the Central Forensic Science Laboratory, Kolkata.

1. Name of the post: Senior Translator

2. Classification of the post: General Central Service, Group-B, Non-Gazetted, Ministerial.

3. Number of vacancy : 01 (ONE)

4. Pay: Pay Level-7 (Rs.44900-142400) in the pay matrix.

5. Mode of recruitment: Deputation/absorption

6. Eligibility: Officers from the Central/ State Government/ Union Territories.

(a) (i) holding analogous post on regular basis in the parent cadre/ department; or (ii) with five years regular service in the grade rendered after appointment thereto on a regular basis in posts in pay level-6 (Rs.35400-112400/-) of the Pay Matrix.

(b) **Essential Qualification:** Master degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; **OR** Master degree of a recognized university in English with Hindi as compulsory or elective subject or as the medium of examination at the degree level; **OR** Master degree of a recognized university in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level; **OR** Master degree of a recognised university in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of a examination at the degree level; **OR** Master degree of a recognized university in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subject or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level; **AND** Recognised Diploma or Certificate course in translation from Hindi to English and vice versa or three years experience of translation work from Hindi to English and vice versa in an Central or State Government office, including Public Sector Undertaking.

Note1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three years. **Note 2:** The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the last date of the receipt of applications.

The nomination received without Bio-data, Integrity and Vigilance Clearance Certificate will be summarily rejected and no communication will be made in this regard.

The application, in given proforma as per **Annexure-I**, may be sent through proper channel to the **Director, Central Forensic Science Laboratory, Directorate of Forensic Science Services, MHA, Govt. of India, DJ-10/1, Action Area-1D, New Town, Kolkata-700160** within six weeks from the date of issue of this Advertisement.

(B.Badoniya)

Director

Annexure-I

Proforma for Application for the Post of Senior Translator on Deputation/Absorption

1. Name of the candidate (in Block Letters):
2. Date of Birth:
3. Educational Qualification:
4. Present post held with date:
5. Present Pay Level with total emoluments:
6. Date of superannuation:
7. Details of experience in administration work:
8. Details of employment in chronological order:

Office	Post held	From	To	Scale of Pay	Nature of duties

9. Professional Qualification, if any:
10. Whether SC/ST/OBC:
11. Additional information, if any, which you would like to mention in support of your suitability for post:
12. Remarks :

DECLARATION

I do hereby declare that the particulars furnished by me above are correct to the best of my knowledge and belief.

Signature of Applicant

Departmental Endorsement

1. Certified that the particulars given in the application have been found to in accordance with the official records.
2. Certified that no vigilance/disciplinary case are either pending or contemplated against the applicant.
3. An integrity certificate in his favour is enclosed.
4. A certificate to the effect that no major / minor penalties have been imposed on the applicant during the last ten years is also enclosed.
5. Annual Performance Appraisal Reports of the applicant for the last five years are enclosed.
6. Certified that the candidate will be relieved immediately on selection.

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Signature, name & designation and official seal of the employer