



INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES

SHEIKHPURA, PATNA - 800 014

(AN AUTONOMOUS INSTITUTE OF GOVT. OF BIHAR)

IGIMS Medical College, IGIMS Nursing College

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APPOINTMENT OF NON FACULTY POSTS

Applications are invited on prescribed Proforma from Indian citizen for appointment on following posts on Deputation at IGIMS, Patna. Last date of submission of completed application is within 21 days from the date of publication of advertisement in the Employment News through Regd. Post/Speed Post/Courier.

Sl. No.	Name of Post	No. of post
01	Administrative Officer	02
02	Accounts Officer	02
03	Executive Engineer (Civil)	01

1. Administrative Officer (On Deputation)

Qualification/Experience

Officer under the Central/State Government/U.T Administration or of the Central statutory/Autonomous Bodies holding analogous posts or with at least 3/5 years of service in post in the pay scale of PB 2 Rs. 9300-34800+GP Rs. 4600 (Pre revised) and having a Degree and experience in administration and establishment matters and also preferably in Accounts matters.

Officers possessing MBA or PG Diploma in Personnel Management shall be given preference.

(Period of deputation shall ordinarily not exceed 03 years)

Upper Age Limit: 56 years as on last date of submission of application.

Pay Scale: L-10

No. of post:- 02 Posts.

Reservation: Reservation on deputation not applicable.

2. Accounts Officer (On Deputation)

Qualification/Experience

(i) Officers under the Central/State Government or Central/State Statutory/Autonomous bodies holding analogous posts on regular basis and handling Accounts and Finance matters or holding posts of Accounts/Audit Officer or equivalent in the pay scale of Rs. PB 3 - Rs. 9300-34800+GP Rs. 4600 (Pre revised).

(ii) Assistant Accounts Officers in the pay scale of 3 - Rs. 9300-34800+GP Rs. 4600 (Pre revised) with 07 years of regular service in the grade (including the service in the grade of Junior Accounts Officer/SAS accountants/Accountant in the scale of Rs. PB 2 Rs. 9300-34800+GP Rs. 4200 (Pre revised).

(Period of deputation shall ordinarily not exceed 03 years)

Upper Age Limit: 56 years as on last date of submission of application.

Pay Scale: L-10

No. of post:- 02 Posts.

Reservation: Reservation on deputation not applicable.

3. Executive Engineer (Civil) (On Deputation)

Qualification/Experience

Executive Engineer (Civil) or Asst. Engineer (Civil) with 08 years of regular service in last grade from CPWD.

In the event of suitable conditions not being available from CPWD similar Officer from other engineering Departments of the Central/State Government or Central statutory/autonomous bodies shall be considered.

An officer taken on deputation shall possess a Degree in Civil Engineering.

(Period of deputation shall ordinarily not exceed 03 years)

Upper Age Limit: 56 years as on last date of submission of application.

Pay Scale: L-11

No. of post:- 01 Post.

Reservation: Reservation on deputation not applicable.